

HARYANA SHATRANJ ASSOCIATION (HCA)

हaryana शतरंज संघ (HCA)

The Constitution And Bye Laws

Articles 1 : HCA

The HCA shall consist of (a) Honorary members, (b) Life members,
(c) Patrons, (d) Ordinary members, e) Founder members.

The HCA shall have a maximum of 250 members including the founder members / original subscribers.

(a) **Honorary members** : The Managing Committee may without payment of any membership or subscription fees, elect as Honorary member any person who is interested in the game and has rendered signal service to it. Honorary members shall be entitled to attend the General Body Meeting of the Association, but shall not have the right to vote. Honorary members shall retire at the end of the third official year of their membership. They shall be eligible for re-election. The number of such honorary members shall not exceed 50 (fifty). An Honorary member shall cease to be a member of the HCA, if the Governing Body, decides so by passing a resolution in this behalf.

(b) **Life members** : A person may be admitted as a life member on payment of the prescribed fees and such person shall continue to be the member of the HCA for his life. The total number of life members shall not exceed 50 (fifty).

(c) **Patrons** : A person who pays a sum of Rs. 15000/- (Fifteen Thousands) in one lump sum will become a patron. The council may elect any person it thinks fit to be a patron of the association. A patron shall be entitled to all the rights and privilege of members, except the right of nominating a councillor, and he may attend and speak at a general body meeting, but shall not have the right to vote thereat.

(d) **Ordinary members** : All the ordinary members shall be representatives of the District Chess Associations. All the District Chess Associations are eligible to nominate two of their members as ordinary members. Any organisation or institution of a state character to which the association in its discretion may grant affiliation. Institutional organisations of state character shall have the rights and privileges equal to these of District Chess Association. The rights of the ordinary members are :

(a) An ordinary member shall be entitled to attend the General body meeting of the association and shall have right to vote thereat.

(b) The ordinary member shall have the right to nominate an office bearer.

(c) No office bearer of the association shall be eligible to be the office bearer, simultaneously of any other sports associations.

(d) The ordinary member is eligible to be elected as an Honorary member.

(e) The HCA shall have a total of 150 ordinary members who shall continue to enjoy their membership only so long as they are not in arrears of payment of their annual subscription fee.

President

Haryana Shatranj Association (HCA)

Secretary General

Haryana Shatranj Association (HCA)

Treasurer

Haryana Shatranj Association (HCA)

(E) **Founder Members** : A member who has been admitted as a founder member at the time of registration of the HCA. The number of founder members shall not exceed 50 (fifty). The founder members shall also be deemed to have become Life Members of the HCA.

(f) Membership Fee & Annual Subscription :

(i) The rates for membership of HCA and the annual subscription shall be as under :

| Type of Member | Admission Fee | Annual Subscription |
|-----------------|---------------|---------------------|
| Founder Members | Rs. 21,000 | Nil |
| Life Member | Rs. 11,000 | Nil |
| Ordinary Member | Rs. 1100 | Rs. 500 |
| Honorary Member | Nil | Nil |

(ii) The payment of annual subscription of a member shall become due as on the 1st of April of every year, which may be paid latest by the 30th of June of such year.

(iii) Every member, except an Honorary member, shall have a right to cast his vote at the elections of the HCA provided such member is not a defaulter in payment of any dues of the HCA and the annual subscription for a period of three months beyond the due date.

(iii) A member admitted to HCA shall cease to be so in events a) upon submission and acceptance of his resignation or b) upon his failure to pay membership fee or annual subscription fee continuously for a period of Two Financial Years.

Articles 2 : AFFILIATION

The Association may grant affiliation to any organisation, within the state provided the following are satisfied :

(a) An application for affiliation shall be made in writing to the Secretary General to the association with the amount of affiliation fee, a copy of the constitution, number of members of roll, particulars regarding membership fee, a copy of the rules, regulations the names of the office bearers, committee members and particulars of the work carried out so far.

(b) The affiliation fee is Rs. 5000/- payable in advance. Renewal fee per annum will be Rs. 2000/- with at least 3 members on roll is eligible for affiliation.

(c) Where an application for affiliation is received late, or where the controlling status of the association applying for membership is in dispute, the President, at his discretion or a vice president, the Secretary General and the Treasurer sitting in council, may grant provisional affiliation to such an association, until ratified by the central council at its next meeting and admitted into full membership, or until such period as the central council may decide. Such provisional members shall be entitled to attend the council meetings and take part in discussions, but shall not have the right to vote.

(d) Every affiliated association shall submit its annual report and annual statement of accounts to the Secretary General within 30 days of holding of its meeting and the adoption of such accounts. If the affiliation fee is not paid on or before the 30th June, the council may recommend its disaffiliation to the General Body at its next annual meeting.

(e) The Association may suggest amendments to the constitution, if it deems fit, which shall be incorporated with the constitution of the organisation, before it is recognised. The organisation shall observe all rules and regulations framed by the Association Managing Committee.

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Articles 3 : GENERAL BODY

The General Body of HCA shall consist of Office Bearers of HCA and its affiliated members.

Every person admitted as a member shall be a member of the General Body of the HCA and shall be entitled to cast his vote for the election of the Governing Body of the HCA unless he is in arrears of payment of any dues of the HCA, including the annual subscription. Every member shall cast his vote in person and no proxy voting shall be allowed. "General Body" means and refers to the body of 'members' of the HCA.

1) The supreme authority of the association vests in a General Body, consisting of Honorary members, Life members and ordinary members. District Association shall give the name of its nominees before 31st March of every year in writing to the Secretary General.

2) Annual Meeting of the General Body of HCA :
Annual General Body Meeting of HCA shall be held before 30th of June every year. The Secretary General shall give notice of the above meeting with a copy of the Agenda at least 21 clear days before the meeting.

The Agenda for the meeting shall inter alia include appointment of Auditors, consideration of the Annual Report, Audited Balance Sheet and Statement of Receipts and Expenditures, Budget estimates for the following year and other matters if any.

Only the Members who have paid their Annual Subscription between 1st and 15th of April or with a fine of Rs.100/- before 30th of April of that year are eligible to attend the Annual General Body Meeting of the HCA.

Such defaulted members who have not paid the Annual Subscription shall be temporarily disaffiliated and are not eligible for the rights and benefits of the Affiliated Members entitled to in the affairs and functioning of HCA. Such defaulted members are not eligible to attend the Annual General Body Meeting or participate in the election of Office Bearers.

The Secretary General shall forward the Notice of the Annual General Body Meeting along with the Agenda of the Annual General Body Meeting to the Active Affiliated Members by R.P.A.D./Speed Post.

On receipt of the Notice of the Annual General Body Meeting, the Active Affiliated Members with voting rights shall forward the names of Two Representatives conferred with voting rights by the General Body or Executive Body nominated and in the case of Institutional Members by the competent Authority to represent the Member at the Annual General Body Meeting, at least 15 clear days before the date of the Annual General Body Meeting.

3) Urgent Meeting of the General Body :
In the event of any emergency the President at his discretion may convene an Urgent Meeting of the General Body of HCA by giving notice prescribing a period even shorter than the one prescribed for the Special Meeting.

(i) "special resolution" means a resolution passed in a meeting of the General Body, in which at least 40 % of the members entitled to vote are present and the resolution is approved by 60 % of the members so present and voting.

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Secretary General
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- 4) Powers and duties of the General Body :
- (a) To elect the office-bearers of the HCA;
 - (b) To appoint Auditors and fix their remuneration;
 - (c) To consider and approve the Annual Report;
 - (d) To consider and approve the audited statement of accounts and the budget;
 - (e) To acquire, hold, control, administer and dispose of the property and funds of the HCA.
 - (f) To make and amend the Constitution, Rules and Regulations of the HCA as and when necessary by a two-thirds majority of the Members present and voting provided further that for amending the Constitution the quorum of the General Body shall not be less than three-fourth of the strength of General Body;
 - (g) To consider and decide any matter related to Chess.
 - (h) To take such other steps as may be necessary or expedient for carrying out the objects of the HCA.
 - (i) To prescribe the Annual Subscription to be paid to the HCA Central Council.
 - (j) To borrow funds when necessary for the purpose of the HCA;
 - (k) To frame Rules and Regulations for proper conduct of the functioning and administration of HCA and its Affiliated Members.
 - (l) To grant affiliation to District Associations and Institutions.
 - (m) To disaffiliate District Associations and Institutional members from the HCA.
 - (n) To take disciplinary action against its members, the office bearers, officials and players recognized by the HCA or of any recognized Members.
 - (o) To exercise all or any of the powers of the Central Council and to amend or annul its decisions.
 - (p) To elect the members of Governing Body. To remove any member from Governing Body.
- 5) It shall meet at least once a year to conduct the following business :
- (i) Confirmation of the minutes of the previous annual general meeting.
 - (ii) Adoption of Hony. Treasurer's report duly audited.
 - (iii) Adoption of budget for the next year.
 - (iv) Discussion and adoption of any amendment to the constitution for which notice has been received according to the rules.
 - (v) Any other matter with the permission of the chair.

Articles 4 : OFFICE BEARERS

1) **Composition** : The Governing Body of the HCA shall consist of a total of 3 to 21 Office bearers and Members as under :

- a) President b) Vice-President c) Secretary General d) Joint Secretary
- e) Treasurer f) Six Executive Members, including co-option of any Honorary Member by the Governing Body.

The term / tenure of the Governing Body shall be 3 (three) years from the date of approval of its election by the District Registrar. The office bearers of the HCA shall not be entitled to any remuneration for rendering services to the HCA. The size of the Governing Body, which can vary between 3 to 21. The Governing Body is the custodian of the assets of the HCA. The members of the General Body shall elect the Governing Body, consisting of not less than 3 (three) and not exceeding 21 members.

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Election of Office Bearers of HCA :

All Office bearers will hold the office for a term of 3 years in the normal course and will be eligible for re-election for any like term/terms.

2) Mode of Elections of Office Bearers :**a) Filing of Nominations :**

A Member Association may nominate one among the two Representatives, nominated by it to represent it in the Annual General Body Meeting, to contest for any one of the posts of the Office bearers.

Besides the above nomination of one of its Representatives for the post of an Office Bearer of the HCA, the Members of the Association are entitled to nominate to the post of President, a person who need not belong to any Member Associations of the HCA.

Such nominations for the post of Office Bearer and that of the President, if any, shall be made in the Nomination Form appended with the Notice of the AGM sent by the Secretary General HCA, at least 14 clear days before the election fixed in the Annual General Body Meeting.

b) Scrutiny of Nominations :

The President and Secretary General shall nominate the Returning Officer. The Secretary General along with the nominated Returning Officer shall scrutinize the Nominations sent by the Members for the posts of Office Bearers in the ensuing elections, immediately on the closure of receipt of the Nominations and finalise the list of candidates contesting in the elections for the various posts of Office Bearers and communicate the List of Candidates to all eligible Member Associations at least by giving 7 clear days before the date of elections.

3) Powers and duties of the Office Bearers :**(a) President :**

The President shall preside over the meetings of the General Body, Central Council, and of any Committee of which he is a member and in case of equality of votes, he shall have a casting vote.

If, in the opinion of the President, any emergency has arisen in the affairs of HCA which requires immediate action should be taken, he may take such action deemed necessary and report the same to the next Meeting of the Central Council or General Body.

(b) Vice Presidents :

In the absence of the President for any Meeting, the Vice President nominated by the President shall preside over such Meetings.

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Secretary General
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(c) Secretary General :

He shall be the Secretary General to the General Body, the Central Council and all other Committees of the HCA and will issue Notices of the meetings of General Body, Central Council and the Committees and record the Minutes of these Meetings. He shall be responsible for the proper maintenance and custody of the above Minutes of the General Body, Central Council and the Committees duly recorded in the Minute Books kept for the said purposes. He shall carry out all resolutions and decisions of the General Body, Central Council and the Committees.

He shall exercise all such powers conferred on him by the General Body and Central Council and shall be in charge of the day to day administration of the HCA assisted by the Secretariat of HCA.

All subscriptions, donations, Grant in Aid, other like payments and amounts sent to the Secretariat of the HCA shall be received under proper Receipts and all disbursements made on behalf of the HCA shall be under proper Vouchers.

He will be in charge of all correspondence received and sent on behalf of the HCA and maintain proper records of the same.

The Secretary General shall be empowered to incur contingent expenditure of Rs.50,000/- (Rupees Fifty Thousands Only) at a time.

He shall be competent to submit proposals to the Governments in respect of State, National and International Tournaments and also appoint Officials for such Tournaments.

The Secretary General along with Treasurer will be responsible for the Funds of the HCA and for preparation of the Annual Budget, Annual Report, Audited Balance Sheet and Statement of Receipts and Expenditures and place the same for the consideration of Central Council and for the approval of General Body in the Annual General Body Meeting.

After the conclusion of the Annual General Body Meeting, the Secretary General shall before 30th of September file the Statutory Returns stipulated under the Societies Registration Act 1860;

(i) An authenticated copy of such Receipts and Expenditure Account, Balance Sheet and Report.

(ii) A statement of the names, addresses and occupations of the persons who, at the expiry of the financial year, were members of the registered society; and

(iii) A declaration to the effect that the society has been carrying on business or has been in operation during the financial year.

With the Registrar of Societies under whose jurisdiction the HCA is functioning. The Secretarial staff will function under the administrative control of the Secretary General. He will be competent to appoint such secretarial staff and take disciplinary action including termination of their services and report the same to the Central Council.

(d) Treasurer :

The Treasurer along with Secretary General shall exercise general supervision over the funds of the HCA and advise the General Body as regards its financial policy.

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The treasurer shall along with Secretary General submit to the General Body at its annual meeting a statement of receipts and expenditure, the balance sheet audited, and the budget for the ensuing year as approved by the Central Council.

(e) **Joint Secretaries :**

Joint Secretaries shall assist the Secretary General in discharging of his duties and carry out the work of the HCA as may be assigned to them by the Central council.

(f) Any Office bearer who abstains from three consecutive meetings of either the General Body or the Central Council without prior intimation shall stand automatically removed from his position as office bearer of the HCA. The General Body and the Central Council have the powers to condone the absence on valid reasonings.

Note :

(a) All office bearers shall hold office for a period of three years.

(b) If a member of the committee absents himself without leave for more than three consecutive meetings, he shall automatically cease to be a member of the committee, concerned.

(c) In case, an office bearer of the association, Distt. Association or affiliated unit be outside the state for more than 3 consecutive months without special permission or commit any act of negligence in the performance of his duty, he shall automatically cease to be a member of the committee concerned.

d) The President and Secretary General shall nominate the Returning Officer. The named Returning Officer along with two Assistant Returning Officers nominated by the President shall conduct the polling of votes in the elections.

(e) The Secretary General is responsible for filing of all the documents in the office of the District Registrar.

Articles 5 : CENTRAL COUNCIL

The Central council shall be the Executive Body of the HCA and is vested with all powers to administer the HCA.

(a) **Composition :**

The Central Council shall consist of the Office Bearers of HCA and the Representatives, one Representative nominated by the General Body or Executive Committee of the concerned Member Association and in the case of Institutional Members by its competent Authority.

(b) **Powers of the Central Council :**

(i) To sanction expenditures upto Rs.2,50,000/- (Rupees Two Lakhs Fifty Thousands only) at a time.

(ii) To hear and decide the issues referred to it by the Office Bearers or Affiliated Members.

(iii) To grant provisional affiliation to new members dedicated for the development and promotion of Chess activities in any newly formed areas or newly formed Organizations exercising control over whole of Haryana and refer the same to the General Body in the next available meeting for its decision.

(iv) To disaffiliate any Member of the HCA for the attributed misconduct defined in the Constitution or otherwise and refer the same to the General Body in the next available meeting for its decision.

(v) To constitute Sub Committees for any specific requirements.

(vi) To institute/discontinue/rename and enact Rules and Regulations for the Organization's smooth and successful conduct of various State, National Championships and Tournaments, Seminars, Technical Conferences, Coaching Camps and the Code of conduct of Players / of Organisers of Championships/Tournaments.

(vii) To conduct or cause to conduct State, National and International Championship and other Chess related activities and to permit conduct of other Chess Tournaments/Events conducted by the affiliated members.

(viii) To levy capitation, registration, recognition and other like fees.

(ix) To fix salaries and other allowances to the secretarial staff of the HCA.

(x) To fix Travelling and Other Allowances incurred by the Office Bearers of HCA in discharging their duties in the affairs of HCA.

(xi) To prescribe remuneration and Travelling and Other Expenses of Boarding and Lodging payable to Arbiters, Officials and Observers appointed to State Level, All India Tournaments and State, National level Championships.

(xii) To frame seeding criteria and prescribe the Norms for rating Open Tournaments.

(xiii) To enquire into the misconduct attributed to the Affiliated Members and take necessary and appropriate decision.

(xiv) Entertain the Appeals preferred by the aggrieved members of the Affiliated District Units and the Secretarial Staff of HCA.

(xv) To take disciplinary action against Officials and Players concerning the charges leveled. Appeal shall lie to the General Body against such order of the Central Council.

(xvi) To frame and or amend the code of conduct for Organisers of Tournaments, Players, Managers of Teams, Coaches, Instructors, Arbiters and other Officials.

(c) Meetings of the Central Council :

The Central Council shall meet four times a year or as often as necessary. On the requisition in writing by atleast one fourth of the members of the Central Council or on the direction of the President, the Secretary General shall convene the meeting of the Central Council.

The secretary shall convene the meeting of the Central Council giving 15 clear days Notice along with the Agenda of the Meeting to all the members of the Central Council.

The members are entitled to place the subjects for the consideration of the Central Council and such subjects shall be sent to the Secretary General well in time so that the same can be included in the Agenda of the Meeting.

(d) Quorum of the Meeting :

The quorum of the meetings of the Governing Body shall be at least 40 % of the total members of the Governing Body, subject to a minimum of 5 members. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The members present in the adjourned meeting, subject to a minimum of 3 (three) members, shall form the quorum for the adjourned meeting.

The minutes of every meeting of the Governing Body will be placed for confirmation in the succeeding meeting of the Governing Body.

The quorum of a General Body meeting is 40 %.

(i) An Office-bearer / executive member of the Governing body shall cease to be an Office bearer or executive member if he is removed by a resolution passed in the meeting of the General Body.

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Articles 6 : FINANCE OF HCA

All moneys received by the HCA from whatever source shall form the HCA Fund. The HCA Fund shall be under the control of the General Body and shall be spent as provided under this Constitution and as per the decisions of General Body.

The revenue of the HCA will include;

- (i) Membership/Subscription Fees paid by the affiliated Member District Associations/ Institutional Members/Life Member and Patrons.
- (ii) Players' Entry fee for Championships and Tournaments.
- (iii) Non refundable EMD to be paid by the Organisers of State/ National/ International Tournaments.
- (iv) Recognition fee for Championships/Tournaments.
- (v) Fee for conducting/organizing National/International Tournaments.
- (vi) Fee for award of titles/certificates.
- (vii) Players Registration fee.
- (viii) Fees received for services rendered or rights granted by HCA.
- (ix) Other contributions like sponsorship etc.
- (x) Such other receipts as may be incidental or mandatory to the above.
- (xi) Entry fee to be paid by the Organizers of State Championships.
- (xii) Special entry fee payable to HCA by State players for participating in National events as special entries.

Articles 7 : DEPOSIT AND DISBURSEMENT OF THE FUNDS OF THE HCA

a) All the moneys given to the HCA at its Secretariat, shall be received by the Secretary General and duly brought into the accounts of HCA issuing proper Receipts. The General Body or the Central Council shall decide such Bank or Banks in which the funds of the HCA has to be deposited. On such decision of the General Body or the Central Council the Secretary General shall open the Account or Accounts in the name of HCA and such Account or Accounts of the HCA shall be operated by Secretary General. All payments made in the name of the HCA by cheques shall be signed by the Secretary General.

All receipts and disbursements made by the Secretary General on behalf of HCA during the interregnum period of the preceded and convened Meeting shall be submitted to the Central Council for its guidance and approval.

b) The funds of the Institution would be utilized only towards the objects and no portion of it would be distributed in any manner to the trustees or persons defined in Section 13 (1) (c) of the Income Tax Act, 1961.

C) Not more than 5% of the Income of the trust / Institution would be applied for any religious purposes or given to religious Institutions.

Articles 8 : MANAGING COMMITTEE

1. The managing committee shall consist of the President, Secretary General, Treasurer and Four others elected from and among the General Body by a majority of votes.

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Treasurer
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2. The managing committee should meet at least once in 3 months pass the accounts for previous quarter, place it at the annual General Body meeting after audit.
3. Any member of the committee shall cease to be member there of if he absents himself from two consecutive meetings without informing the committee.

Powers of the Managing Committee :

- a) To elect a selection committee each year which shall consist of not more than five members.
- b) Sanctioning and controlling expenditure.
- c) Hearing and deciding all questions submitted to it.
- d) Granting affiliation to applications for ordinary membership subject to rarification by the General Body.

Articles 9 : DISTRICT ASSOCIATIONS

All clubs working in a district shall get affiliated to the District Chess Association of payment of affiliation fee of Rs. 500. Affiliated Chess clubs of the District Chess Association are its members. Each club shall have 2 votes.

- a) There shall be only one District Chess Association in every revenue District of the state, functioning under the association.
- b) The Association shall be competent to delegate all or any of its powers vested in it concerning a particular District, to the District Chess Association.
- c) The executive committee shall meet once in every month. The term of office of office bearers of the District Chess Association shall be one year.
- d) On the lapse of membership in the District Chess Association a member loses his office, if any, in the District Chess Association.
- e) The District Chess Association should conduct Inter Club, Inter School, Inter College, District Sub-juniors, Juniors and Seniors, Open Tournaments in every year.
- f) The District Chess Association should endeavor to incur all the expenses of the participating player in the state championships.
- g) The District Chess Association should submit a 3 month report of its activities and programs along with the monthly statement of accounts on or before 10th of the next month to the HCA.
- h) The District Association is empowered to create funds by means of donations and grants. The District Association shall forward these accounts separately to the State Association.
- i) The District Association is eligible to nominate two members from and among its members to the State Association shall as ordinary members.

Bhiwani Distt. Chess Association (Regd. No. 26), Kurukshetra Distt. Chess Association (Regd. No. 44), Rohtak District Chess Association (Regd. No. 65), Chess Association of Panchkula (Regd. No. 104), Hisar Distt. Chess Association (Regd. No. 443), Ambala Distt. Chess Association (Regd. No. 62), Jind Distt. Chess Association (Regd. No. 198) are regular affiliated with HCA, which are accredited members of HCA.

MEMBERSHIP :

1. Two representative of each (Affiliated Block Association in the District). President and Secretary of their nominess.

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2. One representative from each of the recognized College/School in the District.
3. One representative from each of the recognized. Academy/Club/Industrial company in the District.

Requirements to be complied with by the Member District Associations to continue Affiliation with HCA :

The Member District Association affiliated with HCA to continue the affiliation shall pay the Annual Subscription before 15th of April and with the fine of Rs.100/-before 30th of April.

The Member District Association shall hold their Annual General Body Meeting before 15th of May and holding the elections of Office Bearer, if it is required and submit the certified Xerox copies of the Minutes of the Annual General Body Meeting, Audited Balance Sheet with Auditors Report, Annual Report, Annual Budget for the ensuing year, calendar of events, List of Office Bearers and present condition, with the Secretary General of HCA before 31st of May to establish that the Member District Association remain active.

Special provision :

In case there are no District Association functioning in any revenue district, the activities of Chess in that district are controlled and directed by the HCA, in such case the association has the power to nominate the office bearers.

In the event of dissolution or defunct Association or Pursuant to expulsion or Suspension or pursuant to action taken, the central council shall appoint an Ad. Hoc Committee consisting of 5 members in place of the District Association, to run the affairs of the Association, until fresh elections are held under HCA's supervision, so that the interest of Chess players are protected.

Articles 10 : REGISTRATION

1. All Chess players shall get their names registered with the association. National Chess Federation registration is a must for participating in all event recognised by it.
2. The concerned District Chess Association and the affiliated club are eligible to receive Rs. 50/- each player.
3. The registered player will be issued a badge with the association's emblem affixed on it. The badge will be the token receipt for the fee.
4. Replacement of the badge shall be charged Rs. 10/- each.
5. Only the Registered player are entitled to participate in official tournaments conducted by any club of any District Association or the Association. Other players may participated provided, a fee of Rs. 25/- is paid as Temporary Registration.
6. Those players who violate the prescribed rules and regulations are liable to be debarred from participating in official recognised tournaments.

Articles 11 : TOURNAMENTS

The Association shall give written permission to any District Association or club to conduct State Tournaments with in the State provided :

1. Written application may be submitted to the association 20 days prior to the commencement of the tournament with a fee of Rs. 2000/-. The application shall be addressed to the Secretary General.
2. The Association applying for such permission should strictly follow the rules and regulations of the association in the tournament.
3. The Association may authorise its representative to give proper directions in conducting tournaments.

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Articles 12 : HONORARY AUDITOR

The general body at the annual general meeting shall elect and appoint an Honorary Auditor. He shall audit the account of the association once a year before the General Body Meeting and shall submit his report on the statement of account of the Secretary General.

Operation of Bank Accounts : The Secretary General are authorized to operate its bank accounts. The limits of Rs. 50,000 cash-in-hand to meet the day-to-day expenses, the limits up to Rs. 1,00,000 (One lac) the Secretary General could sign the cheques individually.

Articles 13 : EMERGENCY PROVISIONS

The Association is also be competent to conduct activities of Chess which includes the selection of players to represent the District, concerned, in any district where an affiliated District Association is not functioning. The managing committee shall be competent to take any action by bare majority after calling for an explanation against any player who commits any of the misconduct. Pending enquiry, any interim action can be taken by the President/ Secretary General. Non payment of entry fee in any tournament conducted by the HCA on its behalf. Leaving the state championship, organised by the association, before the prize distribution function without permission of Tournament Director or Secretary General or Chief Arbitor.

Articles 14 : FINANCIAL YEAR And OTHERS

1st of April to 31st of March of succeeding year the period in which the accounts of the registered Society are maintained and Audited as required under the Bye laws.

Flag : The Flag of the association is Tricolour Orange on top, White in middle and Green at Bottom with the logo in center.

Logo : Logo of the HCA is the symbolic sign of Two Knights bearing "Haryana Shatranj Association" & "HCA".

Articles 15 : Re-admission of expelled / suspended members

No such member, who has been either convicted of an offence amounting to moral turpitude or who has been removed from membership on the directions of the District Registrar / Registrar / Registrar General for any misconduct, should be re-admitted.

Articles 16 : LEGAL COURSE

If any member files a suit or takes legal action against the association or any of its office bearers the same shall be settled in the court nearest to the headquater of the association.

- (i) The association shall sue and or be sued only in the name of the Secretary General of the association.
- (ii) Any Suits/Legal actions against the association shall be instituted only in the Courts at Bhiwani, where the Registered Office of HCA is situated or at the place where the Secretariat of the HCA is functioning.

Articles 17 : Filling of any Casual Vacancy on the Governing Body

Any vacancy arising of account of resignation or death of any member of the Governing Body or for any other reason, may be filled-up by the Governing Body, if required, from amongst the members of the General Body on adhoc basis till the holding of next Annual General Meeting of the HCA. Such adhoc member of the Governing Body shall cease to be a

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member of the Governing Body on the date of the next Annual General Meeting, if his appointment is not approved in the Annual General Meeting by a majority vote for the balance term of the Governing Body.

Such a person should continue to hold the office & perform functions only till the next Annual General Meeting of the General Body, unless his appointment is further ratified in such Annual General Meeting.

Articles 18 : Misconduct on the part of Members / Special Members / Office Bearers/ Officials

The following acts will be construed as Misconduct on the part of the Members/ the Office Bearers / the Officials.

- (i) Any act against the aims and objects of the HCA and detrimental to the interests of HCA.
- (ii) Fraud, Cheating, embezzlement, theft, willful damage to or dishonesty in connection with HCA's property, funds or records.
- (iii) Willful disobedience of the directives of the Central Council or the General Body or the Competent Office Bearers of HCA.
- (iv) Willful breach of the Constitution, Rules, Regulations and Orders of the HCA.
- (v) Non-payment of the fees and other dues to the HCA.
- (vi) Not holding Annual General Meetings for two years in row.
- (vii) Offers or attempts to offer or receiving or attempts to receive any consideration in kind, cash or otherwise to influence the results of games, tournaments, elections or any Chess events of the HCA.
- (viii) Failure to perform the functions and duties in an impartial and responsible manner.
- (ix) Failure to comply with normally accepted standards and Chess etiquette.

Articles 19 : EXPULSION/SUSPENSION

(a) If an Office Bearer, affiliated unit or its Office Bearers or a player or an individual directly or indirectly connected with the HCA refuses to comply with the provisions of this Constitution, Rules and Regulations or is guilty of such conduct which in the opinion of the central Council is likely to affect the character or stability or interest of the HCA, such person or affiliated Unit or its Office Bearers shall be liable for expulsion or suspension for such periods as the Central Council may fix by a Resolution adopted by not less than two-thirds of the Members of the Council present at such Meeting. The Secretary General shall cause Notice to the Organisation/Individual calling for their explanation and they shall be placed for the consideration of the Central Council. Any refusal to accept the Notice by the party shall be treated as Notice having been served.

(b) In the event of dissolution or defunct Association or Pursuant to expulsion or Suspension pursuant to action taken the central council shall appoint an Ad. Hoc Committee consisting of 5 members in place of the District Association, to run the affairs of the Association, until fresh elections are held under HCA's supervision, so that the interest of Chess players are protected.

Articles 20 : DISPUTES

In all disputes, the decision of the HCA shall be final and binding on all concerned.

Articles 21 : RULES AND REGULATIONS

All Rules and Regulations framed for relevant purposes or on any matters and adopted by the Central Council and the General Body shall have the same force as this Constitution.

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I. Code of Conduct for the Organisers of Championship/Tournaments;

The following will be construed as misconduct on the part of the Organisers of Championships/Tournaments:

- (a) Withholding of prizes, whether in cash or in kind, announced for Championships of the HCA or Open Tournaments recognized by the HCA.
- (b) Not providing requisite facilities as determined by the HCA to the participants in any championship/Tournaments conducted by the host Association or Organisers or recognized Open Tournaments.
- (c) Non-payments of the share of entry fees, fee from prize money and other dues to the HCA.
- (d) Mismanagement or manipulations in the conduct of Championships/ Tournaments held on behalf of the HCA.
- (e) Willful disregard or disobedience of the provisions contained in the Constitution, Rules and Regulations of the HCA.
- (f) Fraud, Cheating, embezzlement, theft, willfull damage to or dishonesty in connection with HCA's property, funds and records.
- (g) Offers or attempts to offer or receiving or attempts to receive any consideration in kind, cash or otherwise to influence the results of games, tournaments, elections or any Chess events of the HCA.
- (h) Failure to perform the functions and duties in a impartial and responsible manner.
- (i) Failure to comply with normally accepted standards of behaviour and Chess etiquette.
- (j) Failure to send the results together with the report of tournaments /Championships with in a week after the conclusion of the same.
- (k) Any other act which is against the aim and objects of the HCA and detrimental to its interests.

II. Code of conduct for the players :

- (a) All qualified players shall participate in the State Premier Championship (State, 'A') and State Women Premier (State Women "A") Championship unless specific exemption is granted by the President/Secretary General on reasonable grounds.
- (b) All Players selected to the Haryana Team for National Tournaments shall attend the Coaching Camp/Camps if any conducted by the HCA prior to the relevant event unless exempted by the Secretary General.
- (c) Players shall desist from indulging in any act detrimental to the interests of HCA nor shall they spearhead any movement against the HCA. They shall not also pass any derogatory remarks in public or to the press about the HCA.
- (d) Players, either in their personal capacity or in the capacity as a player or the captain of a team, shall not make any public announcements without the approval of the competent authority.
- (e) Players shall desist from harming other players, their property or that of the organizers and the HCA and shall not resort to disorderly behaviour or any subversive act or any act of indiscipline during Chess events and functions.
- (f) Players shall not make abusive or derogatory language against anybody during the course of a competition, nor shall they make any unjustified accusations against anybody.
- (g) Players shall cooperate with the organizers of tournaments, in all matters and strictly abide by the Rules and Regulation of Tournaments.
- (h) Players shall conduct themselves with dignity and be dressed decently at all Chess events and functions.

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- (i) Players who want to go out of Haryana to participate in tournaments shall take prior permission from the HCA by writing to the Secretary General.
- (j) Players shall not fraudulently participate in events.
- (k) Players should not smoke or be drunk in the tournament hall during the course of Chess events and functions.
- (l) During coaching camps, players shall strictly follow the Rules and Regulations of the HCA and the instructions of the Coach and also do their best to take advantage of the Coaching Camps.
- (m) Players shall remit the entry fees for tournaments as specified in the regulations and shall not bargain or argue at the venue of the tournament.
- (n) Players shall present themselves for Medical Test to determine their age at any time when called upon to do so by HCA of its affiliates. "The HCA will have the powers to arrange for Medical test to determine the age of any player at any time if there is a suspicion, particularly for those who wish to participate in age group tournaments abroad".
- (o) Players shall not speak (or indicate anything by sign) to anybody other than the arbiters of that tournament, during the course of a game.
- (p) Players shall be present for the opening and closing ceremonies of championships/tournaments.
- (q) Players shall not leave the venue of championships/tournaments without the permission of the Chief Arbiter.
- (r) Players shall not withdraw from tournaments without valid reasons and without the permission of the Chief Arbiter.
- (s) Fraud, cheating, embezzlement, theft, willful damage to or dishonesty in connection with HCA's property, funds or records.
- (t) Offers or attempts to offer or receiving or attempts to receive any consideration in kind, cash or otherwise to influence the results of games, tournaments, election or any Chess events of the HCA.
- (u) Failure to comply with normally accepted standards and Chess etiquette.
- (v) Any other act which is against the aim and objects of the HCA and detrimental to its interests.
- (w) Players desirous of participating in any official National / FIDE / Asian / Commonwealth Championships should have participated in the last years respective age group State / National Championships. However, the HCA shall have the right to accept or reject any such requests.
- (x) Players shall strictly abide by the Constitution, Rules Regulations and Orders/Instructions of the HCA in force from time to time and also abide by the instructions of the Arbiters and HCA Office Bearers.

III. **Organisation of State Championship/Tournaments :**

Conditions for organizing Chess events:

- (a) A bid for organizing a Chess event shall be made in the prescribed format along with the required fees, detailed estimate and budget.
- (b) Only National/Senior National/ International Arbiters shall be appointed for State, National and International FIDE Tournaments as the case may be in consultation with the HCA.
- (c) An Arbiter officiating in a State/National Tournament as Chief Arbiter shall be eligible for an honorarium as decided by the HCA from time to time.
- (d) In cases where any grant is received by the organizers through the HCA audited statement of accounts shall be submitted to the HCA within one week of the conclusion of the event failing which a fine of two percent of the total grant shall become payable by the organizers.

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(e) The President or the Secretary General shall have the right to demand advance deposit of the prize fund or bank guarantee for a like amount before granting the tournaments/Chess events.

(f) Invitation containing all essential details such as venue, date, time, schedule, eligibility, seeding criteria, entry fee, prize money, system of play, other rules and regulations, accommodation, and other information necessarily required by the participating units and players shall be issued at least sixty days before the commencement of the tournament.

(g) Events shall be conducted in accordance with FIDE and HCA rules.

(h) Protests against the decisions of Arbiters shall be filed with the prescribed protest fee within one hour of the occurrence of the incident which has caused the protest.

(i) An Appeals Committee of five members plus two reserves, will be nominated by the HCA / organizers selected from different Districts/States. No member of the committee shall vote on a dispute in which a player from his own unit is involved and that in such cases the reserve member(s) shall take his/their place in the committee for the time being.

(j) Players registered with HCA alone will be eligible to participate in the Championships.

(k) State/National Championships:

Subject to the age restrictions the following criteria shall be applied for the selection and seeding of players to the State/National Championships/Tournaments except Premier State/National and State/National Challengers.

(i) Top 4 of the last State are to be seeded to the category State.

(ii) Top 2 of the last State are to be seeded to the one step higher States.

(iii) Champion of the last State is to be seeded to the two steps higher States.

(iv) Each District Association / Institutional Member of the HCA shall be entitled to send 4 entries to State Challengers (State 'B'), State Women Challengers (State Women 'B'), State junior and State Junior girls. For State Sub Junior and Sub Junior Girls four entries will be allowed for District Associations only. For all other States two entries are allowed for district associations only.

Provided that this will be in addition to the seeded and rated players. If any Association / Special Member fails to send full quota, the vacancies so caused shall not be filled.

(l) Extra seeding will be given to the District which produces Gold / Silver / Bronze medals winners in the last respective age group State Championships in the ratio 3 : 2 : 1. And these nominations from the District Associations shall be given only from the Rank list of their respective District championships with proof and not to any body else.

(m) The host (if it is an HCA recognized unit) is entitled to field two additional players in State Challengers (State 'B'), State Women Challengers (State Women 'B'), State Jr. Boys & Girls, State Sub Junior Boys & Girls. In all other States, only one additional player will be allowed.

(n) Four players will be selected from areas where no District Chess Association exists.

(o) Any player who pays the prescribed Special entry fee may be considered for participation with recommendation of the respective District Association.

(p) If the total number of entries is an odd number, the host association may add one more entry to make it an even number.

(q) The Secretary General HCA can nominate one player.

(r) 1 and 2 of the last State (Women) are to be seeded to same category State (except State 'A' Men)

(s) Champion of the last State (Women) is to be seeded to the same and one step higher State (except State 'A' Men and State 'A' Women).

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- (t) Any current National Champion in any category is to be seeded to All States.
 (u) Any current National No.2 and 3 are to be seeded to the same + one step higher States.
 (v) Any Current State No.2 and 3 are to be seeded to the same category State. Any Current State Champion is to be seeded to the same + one step higher State.
 (w) Any current State Champion is to be seeded to all lower category State subject to the restriction regarding age.

NATIONAL TOURNAMENTS

The selection will be subject to the rules of the organizers. National U-7, 9, 11, 13, 15, 17, 19 & 25 : As per respective State Championships Ranking.

Articles 22 : CONCLUSION

Any matter not directly covered by this Constitution shall be decided by the General Body/ Central Council on the basis of the provisions in this Constitution most nearly applicable in accordance with the general terms and spirit of this.

Articles 23 : AFFILIATION

It shall be affiliated to the State Olympic Association and National Chess Federation. A nominee of State Olympic Association & National Chess Federation should be present at the time of election.

Articles 24 : Amendments in the Memorandum, Bye Laws, Name of the Society etc.

Any amendment in the Memorandum of Association and Bye-laws, or Change of Name, amalgamation or division of the HCA will be done only with the approval of the General Body by way of a special resolution. The intimation of any such amendment or change, along with attested copy of the requisite documents, shall be filed in the office the District Registrar by the Secretary General within such time as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.

Articles 25 : APPLICATION OF THE ACT

All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the State of Haryana shall apply to the application. The provisions of the Societies Registration Act XXI of 1860 will apply to the association.

Articles 26 : ESSENTIAL CERTIFICATE

Certificate that this is the correct copy of the Rules and Regulation/Constitution of the HCA. Any Clause or rule which is inconsistent with the Societies Registration Act, 1860 will be in operation automatically. Certified that the rules and regulation of the society are the same which were approved in the meeting held on dated 2 Jan 2011 & 6 Jan 2011.

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