



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिम बंगाल और सिक्किम
O/o THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM
AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA - 700 069

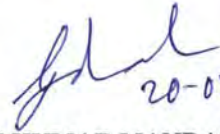
F. No. : 1E/05/2016-17/Sports Rec./RW/22001

Dated: the 20, 02, 2017

Subject: Recruitment of meritorious Sportspersons to the posts of Tax Assistant & Multi Tasking Staff against the vacancies for the R.Ys. 2015-16 and 2016-17.

Applications are invited from meritorious sportspersons satisfying the requirements as mentioned in Annexure-I for appointment to the posts of **Tax Assistant** and **Multi Tasking Staff**.

The willing and eligible candidates can send their application in the format given in Annexure-II and addressed to the Joint Commissioner of Income Tax, Headquarters (Personnel & Establishment), 1st Floor, Room No. 14, Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069 by post/hand so as to reach the office of the undersigned on or before **10.04.2017 (upto 6 p.m.)**.


20-02-17

(GOUTAM KUMAR MANDAL)

Joint Commissioner of Income Tax, Hqrs. (Personnel & Establishment), Kolkata
For the Principal Chief Commissioner of Income Tax, WB & Sikkim

Annexure - I

**RECRUITMENT OF MERITORIOUS SPORTSPERSONS IN THE OFFICE OF THE
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
WEST BENGAL & SIKKIM**

The Principal Chief Commissioner of Income Tax, West Bengal & Sikkim invites applications for the Recruitment of meritorious Sportspersons in different games/ sports as listed below for the posts of Tax Assistant in Pay Level 4 of the pay matrix corresponding to pre-revised Grade Pay of Rs.2400/- in PB-1 of Rs.5200-20200/- and Multi-Tasking Staff in Pay Level 1 of the pay matrix corresponding to pre-revised Grade Pay of Rs.1800/- in PB-1 of Rs.5200-20200/-. The probation period is for 2 years.

02. ELIGIBILITY CONDITIONS

Sl. No.	Name of the Post	Age limit as on 10.04.2017	Educational Qualification	No. of vacancies
1.	Tax Assistant	18-27 years	(i) Degree of a recognized university or equivalent; and (ii) Having Data Entry Speed of 8000 key depressions per hour.	02
2.	Multi Tasking Staff	18-25 years	Matriculation or equivalent pass from a recognized Board/ Council	10

Relaxation of age: (As per Govt. of India instructions for meritorious sportspersons)
5 years for General / OBC candidates.
10 years in case of SC/ST candidates.
8 years for Departmental candidates of General/OBC Category.
13 years for Departmental candidates of SC/ST Category.

03. SPORTS ELIGIBILITY:

Appointments can be made of a sportsperson in any of the games/sports (as mentioned in para-05) considered meritorious with reference to the following criteria:-

Sports-persons having represented:

- (i) The Country in an International Competition in any of the games/sports mentioned in the list at para-05 with the clearance of the Department of Youth Affairs and Sports; or
- (ii) A State/UT in the Senior or Junior Level National Championships organised by the National Sports Federations recognized by Department of Youth Affairs and Sports or National Games organized by Indian Olympics Association in any of the games/sports mentioned in para-05; or
- (iii) Their University in the Inter-University Tournaments conducted by Association of Indian Universities or the Inter-University Sports Board in any of the games/sports mentioned in para-05; or
- (iv) The State School Teams in the National Sports/ Games for schools conducted by the All India School Games Federation in any of the games/sports mentioned in para-05; or
- (v) Sportspersons who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

Note: The merit of sportspersons, who fulfil the aforesaid eligibility conditions, shall be considered/ decided in the order of preference given above.

04. SELECTION OF THE CANDIDATES:

The applications will be scrutinized and eligible candidates with reference to the requirements mentioned above will be called for **Interview-cum-Personality test**. On the basis of their performance in Interview-cum-Personality test, eligible candidates will be shortlisted and such shortlisted candidates will be required to appear in the **Ground / Proficiency Test (field trial)** for final selection. In respect of appointment to the post of Tax Assistant, the candidates are also required to qualify in the **Computer Skill Test** for the purpose of selection.

Success in the above test confers no right to appointment unless Department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

Note: In case suitable candidates are not available in any of the Games / Sports as mentioned in para-05, the Department will reserve its right not to consider such games / sports.

05. LIST OF GAMES / SPORTS:

Applications from meritorious sports persons in respect of the following games / sports and position/events (wherever applicable) will only be accepted.

SI No.	Games / Sports	Position/Events	Men/Women
1	Football	Striker	Men
2	Cricket	Wicket keeper cum batsman	Men
		Spinner cum batsman	
3	Basketball	----	Men
4	Athletics	800 mts. & 1500 mts.	Men
		100 mts. & 200 mts.	Men
		400 mts. & 800 mts.	Women
5	Badminton	----	Women / Men
6	Contract Bridge	----	Men
7	Kabaddi	----	Men
8	Chess	----	Men
9	Volleyball	----	Men
10	Swimming	100 mts. & 200 mts.	Men
11	Table Tennis	----	Men

06. HOW TO APPLY:

Applications must be submitted in the format given in Annexure-II and addressed to the Joint Commissioner of Income Tax, Headquarters (Personnel & Establishment), 1st Floor, Room No. 14, Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069 by post / by hand so as to reach the office of the undersigned on or before **10.04.2017** (upto 6 p.m.). The envelope containing the application should also be superscripted as follows:

“APPLICATION FOR THE POST(S) OF
UNDER MERITORIOUS SPORTS PERSONS' QUOTA”

07. The candidate on appointment will be liable for posting at any place in West Bengal & Sikkim Region and they are required to submit an undertaking to that effect before joining.

08. Selected candidates will be required to give an undertaking to the effect that they shall not apply for inter-charge transfer before rendering regular service for a minimum period of 10 years under this charge.

09. **Attested (by a Gazetted officer) copies of all documents** in support of claim regarding the date of birth, educational qualifications, sports eligibility certificates, caste certificate, etc. should invariably accompany the application. Further, latest passport size

colour photograph, **duly attested by a Gazetted Officer**, shall also be pasted on the application form in the space provided for the purpose.

10. Application duly signed and completed in all respects shall reach the office of the undersigned on or before **10.04.2017 (upto 6 p.m.)**.

11. Applications received after the due date will not be entertained under any circumstances. Incomplete, unsigned applications or applications without the required annexures will be rejected summarily and no correspondence in the matter will be made with the applicant. The date and venue for interview and tests will be intimated to the candidates concerned in due course.

12. Sports achievements certified by the recognized authorities (**Annexure-III**) in specified forms (**specimen forms given in Annexure-V**) will only be considered. In this connection, the list of recognized National Sports Federations for the sports/games mentioned in para-05 is given in **Annexure-IV**.

13. The candidate must be in possession of the requisite educational qualification for the concerned post as on **10.04.2017**. Attested copies of final marks sheet and degree / certificate should be attached with the application.

14. In case, a candidate applies for more than one post then he / she will be considered for appointment in the following order subject to his / her eligibility for appointment to such posts:

- (i) Tax Assistant (ii) Multi-Tasking Staff



20-02-17

(GOUTAM KUMAR MANDAL)

Joint Commissioner of Income Tax, Hqrs. (Personnel & Establishment), Kolkata
For the Principal Chief Commissioner of Income Tax, WB & Sikkim

Annexure-II

**APPLICATION FOR RECRUITMENT OF MERITORIOUS SPORTSPERSONS IN THE OFFICE OF
THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM**

RECRUITMENT YEAR: 2015-16 AND 2016-17

Post applied for

Tax Assistant	
Multi Tasking Staff	

Affix latest pass-port size colour photograph of the candidate duly attested by a Gazetted Officer

Please tick(✓) in the above relevant box(es).
Mark(✕) in the above box(es) which is not applicable.
The blank box(es) will be considered as (✕)

Signature of the candidate

(Please fill the form in black ink in Capital letters)

A) Full Name	First	Middle	Last
B) Father's Name			
C) Gender (Male / Female)			
D) Permanent Residential Address			
E) Address for Communication			
F) Date of Birth (DD/MM/YYYY)			
G) Age (as on 10.04.2017)			
H) Whether General / OBC / SC / ST			
I) Educational Qualification			
J) Sports event / game (Give detailed information including position/event in which playing, wherever applicable, along with certified copies)			
K) Details of best performance (Please enclose proof):			
a) International (mention the name of event, year & month when event was held and position secured)			
b) National (mention the name of event, year & month when event was held and position secured)			
c) Inter-University (mention the name of event, year & month when event was held and position secured)			
d) Others (mention the name of event, year & month when event was held and position secured)			
L) Details of latest performance in sports (All certificates with timings / distance mentioned, wherever applicable, to be enclosed)			
M) Documents to be submitted:			
a) Educational Certificate / Mark Sheet [Marks list and Certificate of the University (as applicable)]			
b) Age proof (as per matriculation certificate)			
c) Sports Certificates			
d) Caste Certificate (in case of OBC/SC/ST Candidates)			
N) Telephone No.			
O) E-mail ID, if any			

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the tests/interview my candidature/appointment is liable to be cancelled/ terminated. I have not submitted any other application for this post. I am aware that if I contravene this Rule, my application will be rejected summarily by the Department.

I further declare that I fulfil all the conditions of eligibility regarding age limit, educational qualification & sports eligibility, etc., prescribed for the post.

Place:

Signature of the candidate

Date:

FULL NAME

List of Authorities

Sl No.	Competition	Authority awarding Certificate	Form in which certificate is to be awarded
1.	International Competition	Secretary of the National Federation of the game concerned	1
2.	National Competition	Secretary of the National Federation or Secretary of the State Association of the game concerned	2
3.	Inter-University Tournaments	Dean of Sports or other Officer in overall charge of sports of the University concerned	3
4.	National / Sports / Games for Schools	Director or Additional / Joint or Deputy Director in overall charge of Sports / Games for Schools in the Directorate of Public Instructions / Education of the State	4
5.	Physical Efficiency Drive	Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Government of India.	5

Note- Specimens of the forms 1,2,3,4 and 5 referred to above are given in Annexure – V.

LIST OF RECOGNIZED NATIONAL SPORTS FEDERATIONS APPROVED BY THE DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

1. All India Football Federation, "Green Lawns" Talap, Cannanore, Kerala – 670002.
2. Board of Control for Cricket in India, Cricket Association of Bengal, Dr. B.C. Roy Club House, Eden Gardens, Kolkata-700021.
3. Basketball Federation of India, A/66, Derawala Nagar, Delhi-110031.
4. Amateur Athletic Federation of India, Room No. 1148-A, Gate No. 28, Jawaharlal Nehru Stadium, New Delhi – 110003.
5. Badminton Association of India, C/o. Jackson Hotel, Civil Line, Jabalpur (MP) – 420001.
6. Bridge Federation of India, 125, 6th Main Road, Malleswaram, Bangalore – 560003.
7. Amateur Kabaddi Federation of India, 119/A, Harish Mukherjee Road, Kolkata – 700026.
8. All India Chess Federation, III/37, Nona Manzil, Post Nallalam, Calicut – 673027.
9. Volleyball Federation of India, 6, Nehru Stadium, Chennai – 600003.
10. Swimming Federation of India, 27, Parashkunj Society-1, Setallite Road, Ahmedabad (Gujarat) – 380015.
11. Table Tennis Federation of India, R. No. 1144-A, 1st Floor, Gate No. 28, Jawaharlal Nehru Stadium, New Delhi – 110003.
12. Indian Olympic Association, Jawaharlal Nehru Stadium, New Delhi – 110003.
13. All India Sports Council of Deaf, 8, Northend Complex, Shri Ramakrishna Ashram Marg, New Delhi – 110001.

Specimen forms referred to in Annexure – III above

FORM 1

*[For representing India in an International Competition
in one of the recognized Games/Sports]*

NATIONAL FEDERATION / NATIONAL ASSOCIATION
OF

**Certificate to meritorious sportsman for employment to
Groups ‘C’ and ‘D’ Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of (*complete address*) represented
the Country in the game/event of in competition/
Tournament held at From To

The position obtained by the individual/team in the above-said Competition/
Tournament was

The Certificate is being given on the basis of record available in the Office of the
National Federation/ National Association of

Place

Date

Signature

Name

Designation

Name of the Federation/National

Association

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Secretary,
National Federation/ National Association.

Specimen forms referred to in Annexure – III above

FORM 2

*[For representing a State in India in a National Competition
in one of the recognized Games/Sports]*

STATE ASSOCIATION OF IN THE
GAME OF

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of (*complete address*) represented
the State of In the game/event of in the National
Competition/ Tournament held at From To

The position obtained by the individual/team in the above-said Competition/
Tournament was

The Certificate is being given on the basis of record available in the Office of the
State Association of

Place

Signature

Date

Name

Designation

Name of the State Association

.....

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Secretary of the
State Association.

Specimen forms referred to in Annexure – III above

FORM 3

*[For representing a University in the Inter-University Competition
in one of the recognized Games/Sports]*

UNIVERSITY OF

**Certificate to a meritorious sportsman for employment to
Groups ‘C’ and ‘D’ Services under the Central Government**

Certified that Shri/Smt./Kumari son/wife/daughter of Shri
....., resident of, student of
Represented the University of In the game/event of in
Inter-University Competition/ Tournament held at From To
.....

The position obtained by the individual/team in the above-said Competition/
Tournament was

The Certificate is being given on the basis of records available in the office of the
Dean of Sports or Officer in overall charge of sports in the University of
.....

Place

Signature

Date

Name

Designation

Name of University

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Dean/Director or
other Officer in overall charge of sports in the University.

Specimen forms referred to in Annexure – III above

FORM 4

*[For representing a State School Team in the National Games
For School in one of the recognized Games/Sports]*

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION
OF THE STATE OF

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Kumari son/daughter of Shri
....., resident of(complete address) student of
..... Represented the State School Team in the
game/event of in the National Games for Schools held at
from To

The position obtained by the individual/team in the above-said Competition/
Tournament was

The Certificate is being given on the basis of records available in the Office of the
Directorate of Public Instruction/ Education of

Place

Signature

Date

Name

Designation

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Director or
Additional/Joint or Deputy Director in overall charge of sports/games for schools in the
Directorate of Public Instruction/Education of the State.

Specimen forms referred to in Annexure – III above

FORM 5

*[For the awardees in Physical Efficiency performances conducted
by the Ministry of Education and Social Welfare]*

GOVERNMENT OF INDIA / MINISTRY OF EDUCATION
AND SOCIAL WELFARE

**Certificate to a meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Kumari son/daughter of Shri
....., resident of(complete address), represented
the School Team in the game/event of in National
Competition held at From To

The Certificate is being given on the basis of records available in the Ministry of
Education and Social Welfare.

Place

Signature

Date

Name

Designation

Address

Seal

NOTE. – This Certificate will be valid only when signed personally by the Secretary or other
Officer in overall charge of Physical Efficiency in the Ministry of Education and Social
Welfare.